



Training pathway to become an accredited BUSS® practitioner for work with children, young people and families

This document outlines the training pathway to become an accredited BUSS® practitioner to enable you to practise within the UK and Ireland, and how to maintain that accreditation. There is a separate document pertaining to Groupwork / LEAPlets training. Eligibility for training is covered on the BUSS® website here - <https://busmodel.org/training/#level-two>

Training progresses through 3 levels, with participants only progressing to the next stage on successful completion of the previous stage. Most practitioners will have attended an Introduction to BUSS® webinar before they commit to this formal training. This is highly recommended. There is no minimum recommended time between stages, and practitioners can progress through the stages at their own pace within a 3-year time frame. There will be some additional preparatory work required if the gap between attending Level One and Two training exceeds 12 months.

The requirement is that participants attend each training day in full. While it is understood that there are occasions when things happen that it's not been possible to anticipate, we are unable to support people to make up more than 1.5 hours of missed teaching. If more than this is missed, participants need to attend the relevant day again at their own expense.

Level of training	Requirements	Evidence
Level One	<ul style="list-style-type: none"> Attendance at all 3 days of training and completion of coursework between days 2 and 3. 	<ul style="list-style-type: none"> Training records. Presentation on day 3 of training.
Level Two	<ul style="list-style-type: none"> Attendance at all 3 days of training, including completion of coursework between days 2 and 3 to the required standard. 	<ul style="list-style-type: none"> Training records. Submission of video recordings of practice assessments and reports. Reflection on practice assessments small group discussion on day 3.
Level Three	<ul style="list-style-type: none"> Attendance at the Level Three introduction session. Work with a minimum of 4 children, young people and families, aged between 5 and 18, successfully completing a BUSS® intervention will each. Preparation of recordings of sessions, reports and reflective logs. Attendance at individual and monthly peer group supervision. A full time worker would be expected to attend at least 9 out of 11 sessions if actively working cases. It is often useful to attend even where you are not actively working a case - this can be negotiated on a case by case basis. 	<ul style="list-style-type: none"> Training records. Submission of recordings, reflective logs and reports. There is a review of progress and achievement of the core competencies with a BUSS® consultant after successful completion of the 2nd case. Where practitioners who have reached the requirements starred* after 2 cases, supervision may be reduced for cases 3 and 4. There may be occasions where this can be reviewed after case 1 (e.g. if someone has already delivered LEAPlets) and will be decided on a case by case basis. Where possible there will be a change of supervisor after case 2.



Core Competencies of BUSS® Practitioners

These will form the basis for work throughout the training. Practitioners progressing from Level Two through Level Three training will review this document regularly throughout the supervision process. It will then be used to evidence competence to become an Accredited BUSS® Practitioner.

Competence	Review - End of case 2		Review - End of case 4		
Engagement and Communication	Date:	DD/MM/YYYY	Date:	DD/MM/YYYY	Competence Achieved?
* Identifying suitable BUSS® training cases. This includes assessing parental capacity to engage in the intervention and submitting appropriate practicum cases for consideration to your supervisor on the proforma. Cases not suitable for a training case include: high clinical risk, active safeguarding concerns or parents in a state of blocked care.	Trainee comments: Supervisor comments:		Trainee comments: Supervisor comments:		Select...
* Demonstrating good communication and organisational skills with families (e.g. prompting families to submit videos in time for reviews) and your supervisor (e.g. ensuring any issues in relation to the practicum are communicated in good time to your supervisor. Making sure dates for supervision are in place before offering dates to families. Ensuring reflective logs, draft reports and videos are shared with the supervisor 24h before supervision unless otherwise agreed).	Trainee comments: Supervisor comments:		Trainee comments: Supervisor comments:		Select...
* Talking with children, young people and their families about the assessment and intervention plans, using accessible and developmentally appropriate language. This will vary for each family according to context and be evidenced in face to face meetings, catch up calls and summaries/reports.	Trainee comments: Supervisor comments:		Trainee comments: Supervisor comments:		Select...



Competence	Review - End of case 2		Review - End of case 4		
Engagement and Communication	Date:	DD/MM/YYYY	Date:	DD/MM/YYYY	Competence Achieved?
Helping children and families make connections between the challenges they are experiencing and underdeveloped foundation sensorimotor systems - we want to see this across the assessment and intervention - verbally and in reports.	Trainee comments:		Trainee comments:		Select...
	Supervisor comments:		Supervisor comments:		
* Demonstrating the key BUSS® values of collaboration and empowerment of parents as key agents of change and experts in their children.	Trainee comments:		Trainee comments:		Select...
	Supervisor comments:		Supervisor comments:		
Working to strengthen parent - child relationships, as they build foundation sensorimotor systems through the BUSS® intervention.	Trainee comments:		Trainee comments:		Select...
	Supervisor comments:		Supervisor comments:		
* Where there is a higher level complexity or challenge than had been anticipated at the start of the intervention, this must be discussed in supervision in relation to the viability of the intervention as a training case.	Trainee comments:		Trainee comments:		Select...
	Supervisor comments:		Supervisor comments:		
<i>Where necessary</i> , communicating effectively with families and other agencies, including your supervisor, if there is high clinical risk or where there are safeguarding concerns, to ensure adherence to the Working Together to Safeguard Children Statutory guidance (2018).	Trainee comments:		Trainee comments:		Select...
	Supervisor comments:		Supervisor comments:		



Competence	Review - End of case 2		Review - End of case 4		
Administering the BUSS® Assessment inc. initial call	Date:	DD/MM/YYYY	Date:	DD/MM/YYYY	Competence Achieved?
<p>* Supporting families to complete the BUSS® screening tool in the context of having fully explained the model and expectations of this way of working. This will include assessment of parental capacity, the child's understanding of the intervention, and skills / interests of the child and family.</p>	Trainee comments: Supervisor comments:		Trainee comments: Supervisor comments:		Select...
<p>* Being prepared for the assessment - this includes identifying a suitable space for the assessment, preparing the room, having equipment available (e.g. feely bag and straw games), having the resources to grade those activities appropriately and being prepared with resources that interest and engage the individual child.</p>	Trainee comments: Supervisor comments:		Trainee comments: Supervisor comments:		Select...
<p>* Modelling the key BUSS® principles and valuing playfulness, relationships and movement in an attuned way.</p>	Trainee comments: Supervisor comments:		Trainee comments: Supervisor comments:		Select...
<p>* Cases 1 and 2 - Administering the BUSS® assessment with children and young people aged between 5 - 18 years and their parents, accurately grading activities during the BUSS® assessment, supporting parents and children and young people to understand this process.</p>	Trainee comments: Supervisor comments:		Trainee comments: Supervisor comments:		Select...
<p>Cases 3 and 4 - administering the assessment with parents as active participants supporting their child to engage in the games/ activities with fidelity to the model. Accurately grading activities during the BUSS® assessment supporting parents and children and young people to understand this process.</p>	Trainee comments: Supervisor comments:		Trainee comments: Supervisor comments:		Select...



Competence	Review - End of case 2		Review - End of case 4		
Administering the BUSS® Intervention	Date:	DD/MM/YYYY	Date:	DD/MM/YYYY	Competence Achieved?
* Setting and reviewing collaborative goals for BUSS® work. These must be achievable, based on an accurate assessment of the child’s foundation sensorimotor systems, taking into consideration parent and child views gathered from the assessment, screening tool and initial call.	Trainee comments: Supervisor comments:		Trainee comments: Supervisor comments:		Select...
* Modelling and valuing the key BUSS® principles of playfulness, relationships and movement. This includes individualising the intervention both to the child’s interests, and to parental capacity.	Trainee comments: Supervisor comments:		Trainee comments: Supervisor comments:		Select...
Accurately grading activities during the BUSS® intervention supporting parents and children and young people to understand this process. This will include making / sending resources to the family.	Trainee comments: Supervisor comments:		Trainee comments: Supervisor comments:		Select...
Become proficient at writing BUSS® reports and summaries at each stage of the progress. These reports will be written using the BUSS® template and will encompass the values of empowering parents/carers and using the parent/carer - child relationship as the main agent of change. It is expected that practitioners will need increasingly less support with this as the practicum progresses.	Trainee comments: Supervisor comments:		Trainee comments: Supervisor comments:		Select...
At the end of the intervention, being able to review progress and be part of the discussion with referrers and families about next steps.	Trainee comments: Supervisor comments:		Trainee comments: Supervisor comments:		Select...



Accreditation

On successful completion of a minimum of four cases with children aged between 5 and 18, there will be a final meeting with your supervisor to jointly consider the core competencies. If these have been met, a certificate of accreditation will be issued. Please be aware that in some circumstances, where cases have not completed or where the BUSS[®] supervisor feels the trainee would benefit from working with more than 4 children and families this will be discussed in supervision meetings.

Accreditation is valid for 4 years. ***In order to maintain accreditation, it is necessary for practitioners to:***

- Complete the declaration form (see **Appendix I**)
- Pay a fee for the administration of the accreditation and a fee for membership of the community of accredited BUSS[®] practitioners.
- If practitioners would like to have their profile and details on the list of accredited BUSS[®] practitioners on the BUSS[®] Model Ltd website, they must supply the necessary information.
- Maintain professional indemnity insurance.
- All BUSS[®] practitioners must adhere to the highest professional standards. All practitioners must maintain membership of their professional body (e.g. HCPC) and uphold the values and standards of that body. Any behaviour, be it personal or professional, on the part of any accredited practitioner that brings BUSS[®] into disrepute will result in immediate removal from the register of accredited BUSS[®] practitioners. Information about any concerns will be passed on to the individual's professional / accrediting body. A practitioner must inform BUSS[®] if there is any change to their professional registration, concerns regarding fitness to practise or active complaints.
- BUSS[®] practitioners must continue to receive supervision from a BUSS[®] consultant for their BUSS[®] work and maintain fidelity to the model at all times. Working with up to 10 families concurrently, the minimum requirement for accredited practitioners is to attend 9 sessions of supervision per year. This should be planned and negotiated with your supervisor.
- To maintain accreditation, we recommend a practitioner should complete a minimum of 69 hours of supervised BUSS[®] practise within one calendar year – this equates to completing the intervention with 3 families.
- In circumstances where practitioners are unable, for whatever reason, to practise for a period of time, we would work to support them to update skills and knowledge and to meet the requirements of ongoing accreditation. This may involve some targeted CPD, observations of parent led supervision or enhanced levels of supervision. For some accredited practitioners this may include co-working opportunities with colleagues who are also accredited. This activity will be formalised in an individual development plan with their supervisor.
- Supervision will continue to comprise a combination of preparatory work by the supervisor (reviewing videos and reports) and face to face supervision.



Note - There are occasionally exceptional circumstances in which we agree to train people who do not have a core clinical or Social Work training. In such cases, accreditation is contingent on them continuing to work within an organisation with clinical and / or social work staff, who agree to take clinical responsibility for their ongoing BUSS[®] work. If this context changes the practitioner must inform their supervisor immediately.

In order to support the ongoing development of practitioners, BUSS[®] Model Ltd will:

- Ensure supervision with a Consultant BUSS[®] practitioner is available for either group or individual supervision.
- Keep practitioners up to date with any additions to the library of BUSS[®] activities and any developments or changes to the way the intervention is delivered or to paperwork pertaining to the model.
- Offer discussion and learning opportunities to keep abreast of the emerging evidence base for BUSS[®], research and development. BUSS[®] Model Ltd will host these sessions for the community of BUSS[®] practitioners, sharing articles, podcasts and research in related fields that may be of interest.
- Send details of training and CPD that may be of interest in a newsletter 3 times a year.

What happens when membership renewal requirements are not met?

- The practitioner will be charged a late fee of £25.00 if the membership fee is not paid on time.
- The practitioner will lose their status as an Accredited practitioner in BUSS[®].
- The practitioner's name will be removed from the website and list of accredited practitioners.

How might the status of accredited practitioner be restored?

- All accredited practitioner requirements must be met.
- Fees must be paid in full.
- Levels of clinical supervision need to be agreed with the BUSS[®] supervisor.

Next Steps - BUSS[®] Consultant Status

We're keen to support accredited practitioners to work towards becoming a BUSS[®] Consultant, able to supervise BUSS[®] practitioners and become involved in training. This process consists of a combination of supervised practice, reflection and evaluation of practice as well as involvement in evaluation and ongoing professional development in BUSS[®]. We'd typically expect a practitioner working with a caseload of 8 - 10 families concurrently, to be eligible to apply for Consultant status after about 18 - 24 months, which would equate to having worked with approximately 30 families.

Application and Enquiries

All correspondence about accreditation should be sent to accreditation@busmodel.org

Appeals Process

The BUSS[®] board will hear any cases of appeal. The board meets 5 times a year.



Sarah Lloyd

Director of BUSS[®] Model Ltd

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Appendix II - Fees

The costs to cover the administration of accreditation is £30.00. This cost is payable on completion of the practicum.

The cost of membership of the community of Accredited BUSS® practitioners is £50.00 for a 4-year period, payable at the point of registration and every 4 years thereafter. Subsequent payments will be due on 1st April.

Please note, all costs indicated above are exclusive of VAT which will be added to all invoices.